

**Storey County School District
E-rate Year 21 2018-2019
Request For Proposal (RFP)
470: 180019817**

Applicant Contact Information

Entity Name: Storey County School District
Billed Entity #: 143423
Entity Address: 124 South "E" Street Virginia City, NV, 89440
Contact Name: Nicole Radoumis
Email: Nicole@rnwconsultinginc.com
Phone: 310-780-4177

Instructions to Bidders

Please read the following rules for placing bids.

- ✓ All Bids should contain the following information:
 - Company Name
 - Signature of Company Representative
 - Service Provider Identification Number (SPIN)
 - FCC RN
 - Company Contact Person
 - Phone Number
 - Fax Number
 - E-mail Address
 - Mailing Address

- ✓ Bidders shall demonstrate they are responsible and qualified to perform pursuant to each service for which they are responding and any resulting contract(s). The standard for evaluating responsibility will be based upon, but not necessarily limited to, the following criteria: (a) adequate financial resources to perform the contract; (b) ability to comply with the required performance schedule; (c) satisfactory performance record with the applicant, if any; (d) satisfactory record of integrity and business ethics; (e) previous experience working with E-Rate projects (and references for these projects); (f) willing to bill SLD directly and (g) adequate facilities, experience, accounting/operational controls and technical skills and certifications necessary to fulfill the contract. Although the applicant reserves the right to require additional information from Respondents to demonstrate their qualifications, Respondents must submit the above information for each of the services for which they are responding.

TIMELINE:

- o January 28, 2018 Release of Request For Proposal to vendors
- o February 6th, 2018 Site walk-through of locations from 2-4pm (non-Mandatory)
Contact Tech directly for information
- o February 12, 2018: Questions must be submitted on or before this date.
- o January 14, 2018 Questions and answers posted to the E-rate productivity center
(no further interactions with vendors will occur after this date).
- o February 25, 2018 : RFP responses are due (28 day window)

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Bids can be emailed to Nicole@rnwconsultinginc.com. Please have "Storey County School District E-Rate Year 21 Bid Response" in the subject line. They can also be delivered in a sealed envelope plainly marked "Storey County School District E-Rate Year 21 Bid Response".

Address all bids to the Attention of:

Nicole Radoumis
Storey County School District
24045 Philipprimm St
Woodland Hills, CA 91367

DO NOT SEND Bids to the school address.

- ✓ Bids must include a written statement that "the bid is firm and will not be withdrawn for a period of thirty (30) days after such time that the Applicant receives approval of funding from the Schools and Libraries Corporation".
- ✓ The bid offer acknowledges the right of the Applicant to accept or reject any or all bids and to waive any informality in any bid received. It declares that the bid is in all respects fair and without collusion or fraud, and that no member of the school board or officer of the school district, or any person employed by the Applicant, is directly or indirectly interested in the bid, or in any portion of the profits that might result from the bid.
- ✓ The Applicant reserves the right to reject any bid if an investigation of the bidder fails to satisfy the Applicant that such bidder is properly qualified to carry out the obligations of the contract.
- ✓ Award of this proposal is contingent upon the approval of funding from the Schools and Libraries Universal Service Program. The successful bidder agrees to receive a portion of the payment for the provision of goods and services described herein directly from the Universal Service Administrative Company ("USAC"), and/or the Schools and Libraries Division ("SLD"). Applicant and Successful Bidder will act in a reasonable manner and comply with any Schools and Libraries Universal Service Fund Program requirements.

Any Questions or explanations in regard to the above matters should be directed to the contact person listed on page 1 of this RFP.

Services/Equipment Requested

Some information may be repeated from above RFP information. Bidder is required to comply with all aspects of RFP.

SCOPE OF SERVICES

Storey County Schools is requesting proposals for self-provisioned fiber construction and services provided over third-party networks for delivery of wide area network (WAN) services to in two point to point connections for the district for the district.

Services over third-party networks includes consideration any type of technology neutral, point-to-point broadband service delivered over a service provider or other third-party

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owned network. Connections at higher speeds between these school locations are required to support rapidly growing bandwidth needs and to meet the State Education Technology Directors Association standard recognized in the FCC Second E-rate Modernization order as the benchmark standard for bandwidth for school districts.

In addition, Storey County Schools is requesting Category 1 Network Equipment for the two new connections and ISP only service for the district.

For the two point to point to point connections the details are as follows:

- Service is required between the following:

Facility Name	Address	Latitude/Longitude	Distance
Virginia City High School	95 R St, Virginia City, NV 89440	Latitude: 39.307763, Longitude: - 119.641572	20 miles
Hillside Elementary School	1250 Peri Ranch Road Sparks, NV 89434	Latitude: 39.509263, Longitude: - 119.639684	

Facility Name	Address	Latitude/Longitude	Distance
Virginia City Middle School	127 S D St, Virginia City, NV 89440	Latitude: 39.308976, Longitude: - 119.649225	400 feet
H.J. Gallagher Elementary School	191 S D St, Virginia City, NV 89440	Latitude: 39.308056, Longitude: - 119.649481	

Storey County Schools is seeking two options for bids for these two connections. Respondents may bid one, or both options. **All respondents must be capable of providing telecommunication services under the Universal Service Support Mechanism, be a registered vendor with USAC, and have a USAC issued 498 ID (formerly Service Provider Identification Number-SPIN).**

1. The first option is for services delivered over third-party networks. This category includes the following solutions:
 - a. A fully managed, leased lit fiber solution. One-time special construction should be bid separately from the monthly recurring cost for the fully managed leased service.
 - b. Any other type of transport service delivered over a service provider or other third-party owned network that delivers the bandwidth speeds and meets the uptime, latency, and jitter specifications outlined in the leased lit fiber option. While the bandwidth and service requirements are the same as leased lit fiber, this request is technology neutral and can include non-fiber solutions.
2. The second option is for self-provisioned (district owned) fiber to the designated locations and includes all eligible special construction charges. Maintenance should

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be priced separately from the special construction charges for the self-provisioned fiber.

Respondents should clearly illustrate proposed network design and construction routes. Storey County Schools is not advocating or mandating any preconceived network design or construction route and leaves this decision up to the vendor to present their best solution while recognizing the cited termination locations.

In E-rate terminology, **special construction** refers to the upfront, non-recurring costs associated with the installation of new fiber to or between eligible entities. If no new fiber is being installed, then any installation costs are considered standard **non-recurring costs (NRC)**. Applicants may seek funding for special construction charges in connection with leased lit fiber, leased dark fiber, and self-provisioning. Special construction charges eligible for Category One support consist of three components:

1. construction of network facilities
2. design and engineering
3. project management

Note: The term "special construction" does not include network equipment necessary to light fiber, nor the services necessary to maintain the fiber. Charges for network equipment and fiber maintenance are eligible for Category One support as separate services, but not as special construction. All special construction charges must be separately priced and not embedded as part of the monthly service charge. This will allow the district to utilize Nevada OSIT (State) and FCC matching funds if the bid is deemed the most cost-effective solution.

All options can include special construction or one-time E-rate eligible non-recurring costs as well as E-rate eligible recurring circuit costs. To the extent that the winning service provider installs additional strands of fiber for future business ventures, the winning service provider assumes full responsibility to ensure those incremental costs are allocated out of the special construction charges to the district in accordance with FCC rules and orders. If, after the issuance of the FCDL, USAC or the FCC determines that the winning service provider did not cost allocate those charges associated with the additional strands, Storey County Schools will not be responsible for reimbursing the winning vendor and the winning vendor will assume all responsibilities deemed ineligible by USAC. For examples of cost allocation, please see document in Appendix D as prepared by the State E-rate Coordinators' Alliance (SECA).

Based on the bids and both a short term and long-term cost effectiveness analysis, Storey County Schools will determine which, if any, of the proposed solutions or some combination of solutions is acceptable. The specifications related to each solution option are as follows.

Services Delivered Over Third-Party Networks

Leased Lit Fiber or Transport Solutions Over a transport medium other than fiber

Storey County Schools must have dedicated, symmetrical transport bandwidth of 10G with Service Level Agreement (SLA) guarantees between the designated endpoints. Price quotes are requested for 36 month or 60 month terms of service. Each respondent is required to complete the leased lit fiber / transport pricing matrix located in the attached spreadsheet (tab 3-Services Provided Over Third Party Networks). If special construction is necessary, respondents are **required** to separate out pricing in Appendix B: Special Construction Pricing. No increased pricing will be allowed during the term of the quoted special construction, NRC, and MRC rate in each pricing cell of the matrix. If an increase in bandwidth is requested during the contract period the contract does not renew. As

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bandwidth needs are steadily rising, respondents are free to bid higher tiers of bandwidth than what is requested to demonstrate their future scalability.

Self-Provisioned Fiber Construction

As an alternative, Storey County Schools requests that respondents propose design and pricing for a self-provisioned build of new fiber between the specified hub and each eligible entity location. We are requesting that options for 6 strands, 12 strands and 24 strands of single mode fiber be priced to each eligible entity location and we intend to light four strands to each site in the first year. Storey County Schools will consider buried fiber solutions and will, in accordance with E-rate rules, choose the most cost effective solutions.

In accordance with USAC rules, the cost of any strands not lit during the funding year must be allocated out as ineligible charges (Please see Appendix D for guidelines on cost allocation). Storey County Schools desires a fully "turn-key" project so respondents should provide explanation for the Storey County School District's involvement in the process including ownership and sourcing of permits, etc. When submitting a self-provisioned proposal, the respondent is required to complete the pricing matrix located in Appendix B of this RFP. The solution should include **all** costs related to the deployment of the proposed circuit.

Self-Provisioned Fiber Construction Specifications & Project Management:

- Storey County School District's specifications for a newly constructed fiber infrastructure are contained in Appendix C: OSP Installation Specifications.
- Selected respondent and its subcontractors will provide all project management to accomplish the installation of all project work as outlined in Appendix C.
- Project management should include all necessary paperwork and permits including but not limited to rights of way, easements, and pole attachments.
- The respondent will provide engineer(s), certified on selected fiber system specifications and procedures to manage all phases of project as outlined in this proposal. This includes ordering and managing the bill of materials as outlined in Appendix C, directing and managing cable placement and restoration, directing and managing splicing crews and providing detailed documentation at the end of the project.
- Selected respondent and its subcontractors will develop a project management plan, which will include a milestone chart. The milestone chart will outline any critical path events and then track these with the appropriate agency/organization whether; selected respondent, subcontractor or the district.

Maintenance for Self-Provisioned Fiber Projects

Storey County Schools requires on-going maintenance for self-provisioned fiber solutions. Respondent may offer maintenance services either themselves or through 3rd party subcontractors. If respondent intends to use 3rd party subcontractors to deliver a part or all of the service, this should be clearly indicated in the response. Maintenance responses are required as follows:

Self-provisioned projects require maintenance as part of the response, even if maintenance is subcontracted out to a third party. In the case of the 3rd party maintenance, the respondent must hold and manage the subcontract and is ultimately responsible for the SLA.

Self-Provisioned Fiber Maintenance

Self-provisioned fiber construction responses are not required to include a maintenance response. Maintenance on self-provisioned fiber may be bid as a stand-alone service by anyone, even if they are not bidding on any fiber service. Please note that respondents

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submitting a self-provisioned fiber proposal may also bid on maintenance services provided they bid it separately and do not bundle maintenance costs with their fiber proposal. Respondents are required to fill out the Self-Provisioned Fiber Maintenance pricing matrix located in Appendix A of this RFP. Responses for maintenance on self-provisioned fiber must include scheduled routine maintenance as a monthly cost as well as unscheduled break/fix maintenance as an annual time and material cost estimate. Explanation of how the annual scheduled and unscheduled maintenance was estimated should be included.

Maintenance Terms and Conditions

Respondent shall maintain the applicable fiber seven days per week, twenty-four hours per day. Upon notification from the district of a malfunction relating to the applicable fiber, respondent shall respond to such malfunction within two (2) hours and thereafter proceed to correct the malfunction with reasonable diligence. When pricing maintenance, the respondent should include an overview of maintenance practices including:

- Routine maintenance and inspection
- Scheduled maintenance windows and scheduling practices for planned outages
- Marker and handhole inspection and repair
- Handling of unscheduled outages and customer problem reports
- What service level agreement is included and what alternative service levels may be available at additional cost
- What agreements are in place with applicable utilities and utility contractors for emergency restoration
- Repair of fiber breaks
- Mean time to repair
- Replacement of damaged fiber
- Post repair testing
- Replacement of fiber that no longer meets specifications
- Policies for customer notification regarding maintenance
- Process for changing procedures, including customer notification practices
- Process for moves, adds, and changes
- Process for and costs related to responding to locate requests

Network Equipment for Self-Provisioned Fiber Projects

Storey County Schools is also seeking bids for necessary network equipment to place circuits into service at 10G once self-provisioned fiber is available. Network equipment should be or equivalent. Pricing information, as well as manufacturer and model, should be included in Equipment spreadsheet, tab 4. Network equipment for self-provisioned fiber may be bid as a stand-alone service by anyone, even if they are not bidding on any fiber service. Please note that respondents submitting a fiber proposal may also bid on equipment provided they bid them separately and do not bundle equipment costs with their fiber proposal.

Internet Access: ISP Service Only:

Storey County Schools requests quotes for 10G of Internet: ISP Service Only delivered to the district hub at Virginia City High School for terms of 36 and 60 months. See appendix A (Attached spreadsheet) to provide a quote for ISP Service.

Virginia City High School	95 R St, Virginia City, NV 89440	Latitude: 39.307763, Longitude: - 119.641572
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General Terms for All Proposals

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Description of Proposal

Respondent will provide a description of their proposal for all services and solutions. Description will include an overview of the proposal, any deviations from the requested architecture, design or requirements, assumptions made, and other detail Storey County Schools may find useful or necessary (or could differentiate the solution from a competing proposal).

Service Level Agreement for fully managed services provided over third party networks

The respondent will provide a proposed service level agreement (SLA) with the RFP response. The proposal must include a description of the following services and how these services will be measured.

- Fiber Network Availability: the provider will make all reasonable efforts to ensure 99.99% network availability of each circuit.
- Leased lit fiber and transport proposals only:
 - .25% frame/packet loss commitment
 - 25ms network latency commitment
 - 10ms network jitter commitment
 - There is no right of provider to limit or throttle the capacity of the circuit at any time for any reason

In addition to the required services, the proposal may include but is not to be limited to the following services:

- Network operations center: Solution will provide customer support functions including problem tracking, resolution and escalation support management on a 24x7x365 basis. Customer has the right and is encouraged to call concerning any problems that may arise relative to its connection with vendor provided services.
- Trouble reporting and response: Upon interruption, degradation or loss of service, Customer may contact Vendor by defined method with a response based on trouble level. Upon contact from the Customer, the Vendor support team will initiate an immediate response to resolve any Customer issue. Customer will receive rapid feedback on trouble resolution, including potential resolution time.
- Escalation: In the event that service has not been restored in a timely manner, or the Customer does not feel that adequate attention has been allocated, the Customer can escalate the trouble resolution by request. A list of escalation contacts will be provided when implementation schedule is completed.
- Resolution: The Customer will be notified immediately once the problem is resolved and will be asked for verbal closure of the incident.
- Trouble reporting, escalation and resolution: A detail trouble reporting, escalation and resolution plan will be provided to the district.
- Measurement: Vendor stated commitment is to respond to any outage within two (2) hours and a four (4) hour restoration of service. Time starts from the time the Customer contacts vendor and identifies the problem. Credits for outages of shortage will be identified.
- Reports: Upon request, an incident report will be made available to the Customer within five (5) working days of resolution of the trouble.
- Link performance per segment: The service will maintain the proposed link performance throughout the term of the contract.
- Historical uptime: Provide aggregate uptime statistics for your proposed service in the geographic area encompassing Storey County School District.

Timeline

For each response, respondents must include a timeline for all bringing all sites online and an explanation of how much they are able to adhere to Storey County Schools School

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District's specified timeline. Respondents with existing infrastructure in the area should be able to bring all sites online by the July 1 start of the funding year. For self-provisioned fiber construction responses, use July 1, 2018 as the construction end date and base the roadmap timeline off of that date. Storey County Schools School District realizes that the timing for construction may be impacted by E-rate review timelines.

Include how the timeline changes per site given an earlier or later start date. Actual start date on a self-provisioned fiber construction project is dependent on the timing of the E-rate funding commitment decision letter.

Demarcation

All solutions self-provisioned fiber construction or services provided over the third party network must terminate service or infrastructure in the demarcation point at each address specified in this RFP. Solutions bringing service to the property line but not to the demarcation point are not acceptable. Respondent must specify specific demarcation setup included in base fees, e.g. wall mounted CPE and CAT6a handoff, rack mount patch panel, etc.

Network Diagram

For each response, respondents must include a network diagram displaying the paths to be used to serve each endpoint. For self-provisioned fiber responses, respondents must include identification of aerial vs. buried fiber segments, detailed drawings showing fiber and equipment locations, and any other pertinent details (See Appendix C of this RFP for more details).

References

For each response, respondent must provide 3 references from current or recent customers (preferably K-12) with projects equivalent to the size of Storey County Schools School District. If respondent responds to more than one option (e.g. leased lit fiber service as well as leased dark fiber), provide 3 references for each.

Special Construction Payment Plan Option

Storey County Schools requests that the respondents consider allowing Storey County Schools to pay the non-discount share of special construction costs (portion of costs that are the responsibility of the applicant) to be paid in equal annual installments over four years from Funding Year 2018 to Funding Year 2021 inclusive. Responses must include agreement or non-agreement of this request.

Special Construction Information for Form 471 and PIA Review

All E-rate applications including special construction are subject to detailed questioning during PIA review where the cost of proposed special construction will be reviewed based on the cost of historical fiber builds in the region. Additionally, certain information on necessary special construction is needed to accurately fill out the Form 471. Respondents are **required** to fill out the tables in the spreadsheets. Additionally, respondents are encouraged (but not required) to submit the additional information described in Appendix B that will likely be requested during PIA review. If respondents do not submit this additional information with their bid, and their solution is chosen, they must be prepared to promptly provide that information and any additional information not described in this RFP when requested. Please note that vendors may assist applicants with preparing funding requests or responding to PIA questions and may speak directly with PIA reviewers.

Required Notice to Proceed and Funding Availability

Storey County Schools will follow the purchasing policies of the Storey County Schools Board and requirements and procedures of the FCC's E-rate program as administered by the

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Universal Service Administrative Company to be eligible for all available funding. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the district's issuance of a written Notice to Proceed. E-rate funding notification alone will not signify Notice to Proceed. The district will have the right to allow the contract to expire without implementation if appropriate funding does not come available.

Additionally, any projects requiring **special construction** are also contingent on issuance of funds from the State of Nevada. The district will have the right to allow the contract to expire without implementation if this specific funding does not come available.

E-rate Modernization Order Note

Special construction and service eligibility for reimbursement have changed starting funding year 2016. See the Federal Communications Commission E-rate modernization order 2 (WC Docket No. 13-184) (<https://www.fcc.gov/document/fcc-releases-order-modernizing-e-rate-21st-century-connectivity>) for more information.

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**RFP Scoring Rubrics
Self Provisioning**

% Weight	Criteria
40%	E-rate eligible recurring and one-time circuit costs*
10%	Ability to support requirements as laid out in the RFP
10%	Proposed contract terms and conditions
30%	Construction of similar size and scope projects
10%	Complete bid submission

Services Provided Over Third Party Networks

% Weight	Criteria
40%	E-rate eligible recurring and one-time circuit costs*
10%	Ability to support requirements as laid out in the RFP
10%	Proposed contract terms and conditions
30%	References for similar levels of fully managed lit service
10%	Complete bid submission

Network Equipment

% Weight	Criteria
50%	E-rate eligible costs*
10%	E-rate ineligible costs
40%	Compatibility with existing network infrastructure

*this element must always be the highest weighted in each rubric
Appendix A: MRC/NRC Cost Tables (See Spreadsheet)

Appendix B: Special Construction Pricing

Required with all bid submissions that include special construction

Location	Strand Count	Segment Mileage	Total Segment Cost	Eligible Cost	Ineligible Cost
Total project mileage and costs					

Information that can be included now, but will be requested at a later date for chosen solution:

- Special construction cost breakout worksheet
- Route map of all build segments in kmz format
- Explanation of alternative routes that were explored and why the chosen route is the most cost-effective
- Explanation of special materials and procedures required that may have increased construction costs, such as:

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- Historical preservation or environmental issues
- Bridge, waterway, railway, or highway crossings
- Galvanized conduit
- Directional boring through hard rock or under a paved surface
- An excessive number of handholes, marker posts, or other OSP materials
- Expensive pole attachment fees or make ready costs

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Appendix C: OSP Installation Specifications

Material Requirements

- Material will comply with those standards as established by UL or NEMA and shall be commercial grade. All materials will be new and free from defects.
- Selected contractor and its subcontractors will provide all material management to ensure that the project remains on track according to the project milestones,
- All due caution will be exercised in transporting and off-loading all materials to prevent any damage during shipping or placement. Any damage to any materials after their initial receipt and inspection by the respondent will be the sole responsibility of the respondent, who will replace such damaged hand holes at no additional expense to the district.
- If a buried proposal all buried conduit shall be EMT (Electrical Metallic Tubing) multi-duct with at least three innerducts. EMT fitting shall be gland or set screw type, and each conduit shall be equipped with a graduated pull tape or rope.
- If a buried proposal, unless specified by right-of-way owner, crossings will be two conduits, PVC-Sch 40 or better.
- If a buried proposal, the exact requirements for location and type of conduit within the building shall be verified with building owner.
- If a buried proposal, all Hand Holes shall be Nevada DOT approved, 45,000 lb. load rated CDR or comparable enclosures on roadways and railways, and pedestrian rated hand holes for non-roadways and railways.
- If a buried proposal, large-radius sweeps shall be provided where required for offset or change in direction of conduit. Bend radius rating of the cable must be adhered to for all conduit bends, pull boxes, and hand holes.
- Fiber must be single-mode with the following specifications:
 - TU-T G.652.C/D compliant
 - Maximum Attenuation @ 1310nm: 0.34 dB/km
 - Maximum Attenuation @ 1385nm: 0.31 dB/km
 - Maximum Attenuation @ 1550nm: 0.22 dB/km
- Connector types should be LC unless otherwise specified by the district.
- Any warranties associated with the fiber and any other outside plant materials must revert to the district as the fiber owner upon completion of construction,

Specifications

Survey

- Comply with all ordinances and regulations. Where required, secure permits before placing or excavating on private property, crossing streams, pushing pipe or boring under streets and railways. Pre-survey shall be done prior to each job.
- If a buried proposal, respondent will locate underground lines of third parties in cable route area

Permits and Traffic Control

- The respondent must adhere to all applicable laws, rules and requirements and must apply for permits to place infrastructure per specification per county or city ordinance applicable to where the infrastructure is being placed.
- All traffic control, in accordance with local, state, county, or permitting agency laws, regulations, and requirements, will be the respondent's responsibility. The respondent's construction schedule will take into consideration sufficient time for the development and approval of a traffic control plan.

Tracer Wire Installation

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- If a buried proposal, tracer wire shall be placed with all conduit installed unless armored or traceable cable is used. The respondent will provide the tracer wire and shall install, splice and test (for continuity) the tracer wire. If the tracer wire is broken during installation, the wire should be repaired and tested for continuity after repair.
- If a buried proposal, for multi-duct installation, install a 5/8" X 8" copper clad ground rod in the hand-hole located on public right-of-way. Place a #12 insulated copper locate wire from the ground rod to the fiber optic termination room or to the outside of the building directly below the pull box and terminate on one side of an insulated indoor/outdoor terminal block to the master ground bar in the fiber optic termination room or place a ground rod on the outside of the building. Locate block in an accessible location. This is for "locate purposes only," not for grounding purposes. Note on as-built where ground is placed and tag located wire as "locate wire."

Depth of Burial (If a buried proposal)

- Except where otherwise specified, the cable shall be placed to a minimum depth of 36" along roadways and 24" on private property. Greater cable depth will be required at the follow locations:
 - Where cable route crosses roads, the cable shall be placed at a minimum depth of 48" below the pavement or 36" below the parallel drainage ditch, whichever is greater, unless the controlling authority required additional depth, in which case the greatest depth will be maintained.
 - Where cable crosses existing sub-surface pipes, cables, or other structures: at foreign object crossings, the cable will be placed to maintain a minimum of 12" clearance from the object or the minimum clearance required by the object's owner, whichever is greater.

Highway, Railroad, and Other Bored Crossings (If a buried proposal)

- All crossings of state or federal highways and railroads right-of-way shall be made by boring and placing a pipe casing. The cable shall be placed through the pipe casing. Country road and other roadways shall be bored, trenched, or plowed as approved by the appropriate local authority.
- All work performed on public right-of-way or railroad right-of-way shall be done in accordance with requirements and regulations of the authority having jurisdiction there under.
- Respondent shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the Work as drawn.
- Where the cable route crosses railroad right-of-way, the cable shall be placed at a minimum depth of 60" below the railroad surface or 36" below the parallel drainage ditch, whichever is greater, unless the controlling authority requires additional depth, in which case the greatest depth will be maintained.

Cable Markers (If a buried proposal)

- Cable markers shall be placed within 48 hours of cable installation. Unless the right-of-way or property owner specifies otherwise, cable markers shall be placed at all change in directions, splices, fence line crossings, at road and stream crossings, and other points on the route not more than 1,000 feet apart.
- In addition, on highway right-of-way, the markers shall be located at the highway right-of-way line. Markers shall always be located so that they can be seen from the location of the cable.

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Hand Holes (If a buried proposal)

- Hand holes will be placed in accordance with standard industry practice following the specifications provided in the construction plans, typical drawings, and detail drawings. Special attention and planning must be exercised to ensure accessibility by other groups after construction has been completed.
- All hand holes unless otherwise stipulated by the drawings will be buried with 12" to 18" of cover at final grade.
- Immediately after placement, the soil around and over the hand hole will be tamped and compacted. Should any washouts occur, the respondent will be responsible for correcting the problem immediately without additional cost to the district.
- After cable placement, all ducts will be sealed.
- All splice hand holes/manholes will be grounded
- A minimum of 100' coil of cable shall be left in each hand hole/building for splicing use.

Splicing (both buried and aerial)

- Fiber to fiber fusion splicing of optical fibers at each point including head ends is required.
- Complete testing services, such as end to end, reel testing, and splice loss testing, ORL, power meter/laser source testing and WDM testing is required.
- Individual splice loss will be 0.10 dB for single-mode unless after 3 attempts these values cannot be achieved, then the fibers will be re-spliced until a splice loss within 0.05 dB of the lowest previous attempts is achieved. Splice loss acceptance testing will be based on the fusion splicer's splice loss estimator.
- All cables to buildings shall be fusion spliced within a minimum of 50' of entering a building at a location to be determined by the owner with an existing single mode fiber and terminated at customer's rack.

Aerial Plant

- District is open to aerial fiber runs using existing utility poles, but respondent must adhere to pole owners' requirements for clearances, spans, grounding, guys and attachments.

Testing Cable (both buried and aerial)

- The respondent shall be responsible for on-reel verification of cable quality prior to placement.
- Completed test forms on each reel shall be submitted to the district.
- Respondent assumes responsibility for the cable after testing. This responsibility covers all fibers in the cable.
- The respondent shall supply all tools, test equipment, consumables, and incidentals necessary to perform quality testing.
- The cable ends shall be sealed upon completion of testing.
- In addition to splice loss testing, selected respondent will perform end-to-end insertion loss testing of single-mode fibers at 1310 nm and 1550 nm from one direction for each terminated fiber span in accordance with TIA/EIA-526-7 (OFSTP 7). For spans greater than 300 feet, each tested span must test to a value less than or equal to the value determined by calculating a link loss budget.

Restoration (both buried and aerial)

- All work sites will be restored to as near their original undisturbed condition as possible, all cleanup will be to the satisfaction of the district and any permitting agencies.

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- Respondent shall provide a brief description of restoration plan in the response, with the expectation that a more detailed restoration plan will be delivered prior to construction begins.
- Work site restoration will include the placement of seed, mulch, sod, water, gravel, soil, sand, and all other materials as warranted.
- Backfill material will consist of clean fill. Backfilling, tamping, and compaction will be performed to the satisfaction of the district, the representative of any interested permitting agency, and/or the railroad representative.
- Respondent will be responsible for any restoration complaints arising within one year after the district's final acceptance.
- Excess material will be disposed of properly.
- Debris from clearing operations will be properly disposed of by the respondent/subcontractors as required by permitting agencies or the railroad. Railroad ties, trees, stumps or any foreign debris will be removed, stacked, or disposed of by the respondent as per requirements by other interested permitting agencies, and/or the district.
- Road shoulders, roadbeds, and railroad property will be dressed up at the end of each day. No payment for installation will be permitted until cleanup has been completed to the satisfaction of the any permitting agencies, and/or the district.
- Site clean-up will include the restoration of all concrete, asphalt, or other paving materials to the satisfaction of the other interested permitting agencies, and/or the district.

Documentation (both buried and aerial)

As-built drawings will include:

- Fiber cable routes
- Drawings, site drawings, permit drawings, and computerized design maps and electronically stored consolidated field notes for the entire route must include:
 - Verification of as-built and computerized maps
 - Splicing locations
 - Optical fiber assignments at patch panels
 - Optical fiber assignments at splice locations
 - Installed cable length
 - Date of installation
 - Aerial installation documents should include
 - Pole attachment inventories
 - Pole attachment applications
 - Pole attachment agreements between respondent and other utilities
 - GPS points of reference for utility poles
 - Photo images of poles to which fiber is attached
 - Underground installation documents should include
 - Conduit design and detailing
 - Manhole detailing
 - Preparation of all forms and documentation for approval of conduit construction and/or installation,
- Fiber details will include:
 - Manufacturer
 - Cable type and diameter
 - Jacket type: singlemode
 - Fiber core and cladding diameter
 - Fiber attenuation per kilometer
 - Fiber bandwidth and dispersion
 - Index of refraction

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- OTDR documentation will include:
 - Each span shall be tested bi-directionally from endpoint to endpoint.
 - Each span’s traces shall be recorded and mapped. Each splice loss from each direction and the optical length between splices as well as any of the information required by Span Map.
 - Reel acceptance
 - Individual fiber traces for complete fiber length
 - Paper and computer disk records of all traces
 - Losses of individual splices
 - Anomalies
 - Wavelength tests and measurement directions
 - Manufacturer, model, serial number, and date of last calibration of OTDR
- Power Meter documentation will include:
 - Total link loss of each fiber
 - Wavelengths tested and measurement directions
 - Manufacturer, model, serial number, and date of last calibration for all equipment used

References, Standards, and Codes

Specifications in this document are not meant to supersede state law or industry standards. Respondents shall note in their response where their proposal does not follow the requested specification to comply with state law or industry standard. The following standards are based upon the *Customer-Owned Outside Plant Design Manual (CO-OSP)* produced by BICSI, the *Telecommunications Distribution Methods Manual (TDMM)* also produced by BICSI, ANSI/TIA/EIA and ISO/IEC standards, and NEC codes, among others.

It is required that the respondent be thoroughly familiar with the content and intent of these references, standards, and codes and that the respondent be capable of applying the content and intent of these references, standards, and codes to all outside plant communications system designs executed on the behalf of the district.

Listed in the table below are references, standards, and codes applicable to outside plant communications systems design. If questions arise as to which reference, standard, or code should apply in a given situation, the more stringent shall prevail. As each of these documents are modified over time, the latest edition and addenda to each of these documents is considered to be definitive.

Table 1 — References, Standards, and Codes

Standard/Reference	Name/Description
BICSI CO-OSP	BICSI Customer-Owned Outside Plant Design Manual
BICSI TDMM	BICSI Telecommunications Distribution Methods Manual
BICSI TCIM	BICSI Telecommunications Cabling Installation Manual
	Customer-Owned Outside Plant Telecommunications Cabling Standard
TIA/EIA – 568	Commercial Building Telecommunications Cabling Standard
TIA/EIA – 569	Commercial Building Standard for Telecommunication Pathways and Spaces
TIA/EIA – 606	The Administration Standard for the Telecommunications Infrastructure of Commercial Buildings
TIA/EIA – 607	Commercial Building Grounding and Bonding

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	Requirements for Telecommunications
TIA/EIA - 455	Fiber Optic Test Standards
TIA/EIA - 526	Optical Fiber Systems Test Procedures
IEEE 802.3 (series)	Local Area Network Ethernet Standard, including the IEEE 802.3z Gigabit Ethernet Standard
NEC	National Electric Code, NFPA
NESC	National Electrical Safety Code, IEEE
OSHA Codes	Occupational Safety and Health Administration, Code of Federal Regulations (CFR) Parts 1910 - General Industry, and 1926 - Construction Industry, et al.

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Appendix D

**E-rate Special Construction
Excess Strands - Cost Allocation Scenarios
Funding Year 2018**

Prepared by the [State E-rate Coordinators' Alliance](#)
October 23, 2017

I. SELF-PROVISIONED (APPLICANT-OWNED) FIBER:

There are different cost allocation rules that apply, depending on whether fiber is only being purchased and used by:

- A) A single, eligible entity (school or library)
- B) A consortium of all eligible entities
- C) A consortium of eligible and ineligible "NON-public sector, municipal entities"
- D) A consortium of eligible and ineligible "public sector, municipal entities"

A) Single, Eligible School or Library

1. If the applicant installs the exact number of fiber strands that they will light in the first year, and no extra fibers are installed, all fiber strands and special construction charges are eligible and no cost allocation is required.
2. If the applicant installs more fiber strands than it will light in the first year, E-rate will pay for the number of strands being lit in the first year, but not the additional strands. No cost allocation is required for the special construction charges. E-rate applicants can only receive E-rate funding for self-provisioned fibers that are lit within the funding year. If they request excess strands that will remain dormant until the applicant lights the excess strands for their exclusive future use, then they would need to cost allocate the cost of the unlit stands in the applicable funding year.

If the applicant can show documentation that buying a cable containing the number of strands placed in the fiber system for the applicant's future use is more cost effective than buying a fiber cable with the number of strands the applicant plans to place into service the first year, no cost allocation for excess strands by the applicant is required.

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Example 2 from the Funding Year 2018 USAC Fiber Training Slides applies:

COST-ALLOCATION: FIBER EXAMPLES

- Example 2:** School district seeks to install 48 strands of fiber in a self-provisioned network, only plans to light 12 strands within the FY. The remaining 36 strands will be reserved for the applicant's exclusive future use.

Result: Applicant must allocate the cost of the excess fiber strands out of the funding request, but no portion of the remaining special construction costs.

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Item	12 Strand Cable	48 Strand Cable	Cost Allocation Amount that applicant should remove from the one-time special construction reimbursement request
Fiber Cable	\$.38 per foot	\$1.04 per foot	\$.66 per foot

B) Consortium Comprised of All E-rate Eligible Entities

As with Example 2, all fiber (lit and unlit in the first year) must be dedicated to only eligible entities only and the cost of strands not lit in the first year must be cost allocated.

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C) Consortium of Eligible and Ineligible Entities (NON-public sector, municipal)

If the eligible entity purchases and installs fiber for the usage of the eligible entities and the ineligible (non-public sector) entities, the funding request will be denied. E-rate funded self-provisioned fiber is exclusive owned by the E-rate applicant consortium and is for the exclusive use of the E-rate eligible applicant.

In this case, Example 3 from the Funding Year 2018 USAC Fiber Training Slides applies:

COST-ALLOCATION: FIBER EXAMPLES

- **Example 3:** School district seeks to install 48 strands of fiber in a self-provisioned network that will be used by the school district, the State Department of Social Services, and a non-profit organization.

Result: Funding request denied. Self-provisioned networks must be owned by eligible schools and libraries, which may not resell E-rate-supported services and products.

D) Consortium of Eligible Entities and Ineligible “Public Sector, Municipal Entities”

For a self-provisioning consortium that includes a public-sector partner, the special construction cost-allocation rules are the same as the Leased Lit Fiber services with special construction or Leased Dark Fiber services with special construction. The cost of the ineligible fibers must be deducted from the funding request, but only the incremental costs related to labor, materials, engineering, project management, and design must be cost allocated.

For the purposes of E-rate, “public sector partner” is defined as health care providers and public sector (governmental) entities, including, but not limited to state colleges and universities, state educational broadcasters, counties and municipalities.

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For this type of consortium, Example 4 from the Funding Year 2018 USAC Fiber Training Slides applies:

COST-ALLOCATION: FIBER EXAMPLES

- **Example 4:** The applicant is an E-rate consortium comprised of schools and municipal entities. It seeks to self-provision a network that will be owned entirely by the schools, but will also be used by the municipal entities.

Result: The cost of all fiber strands used by the municipal entities must be allocated out of the funding request, as well as any additional special construction costs incurred because of the installation of those fiber strands (e.g., any increased labor charges, increased plant costs, 100% of the costs of any laterals built to the municipal entities).

Note: The eligible applicant should be prepared to show evidence during PIA review that it has deducted all incremental costs associated with design, engineering, project management, construction, procurement of fiber and procurement of structured materials of the larger strand cable when compared to the costs associated with design, engineering, project management, construction, procurement of fiber and procurement of structured materials of the fiber strand cable only used by the eligible applicant.